



## COURSE RESERVE LOAN POLICIES FOR STUDENTS

**The following policies apply to the use of reserve materials borrowed from the Sherrod Library's main Checkout/Reserve desk:**

2-Hour Loans (in-library use only):

- Items circulate for two hours only.
- Items may not be taken out of the library.
- Overdue fines accrue at the rate of \$ .50 per hour, including overnight hours or other hours when the library is closed.

1-Day Loans:

- Items are due before library closing time one day after they are charged.
- Items may be taken out of the library.
- Overdue fines accrue at the rate of \$1.00 per day.

3-Day Loans:

- Items are due before library closing time three days after they are charged.
- Items may be taken out of the library.
- Overdue fines accrue at the rate of \$1.00 per day.

Returns:

The borrower is responsible for returning reserve materials to the Checkout/Reserve desk within the time frame of the loan.

**A valid ETSU ID is required to borrow materials.**