



CHARLES C. SHERROD LIBRARY
OUTSTANDING GRADUATE ASSISTANT
SCHOLARSHIP AWARD APPLICATION

PURPOSE

In appreciation of the dedication of its student employees, ETSU's Sherrod Library has created the Outstanding Graduate Assistant Scholarship Award. This \$500 scholarship is funded by the ETSU Foundation. Students awarded scholarships will be recognized at an annual Scholarship Award Celebration.

ELIGIBILITY

1. Must be a graduate student.
2. Must be employed at ETSU Sherrod Library for at least one full semester before becoming eligible and must be currently employed by the Sherrod Library at the time of award.
3. Must be currently enrolled and have a current grade point average of 3.0 or above.
4. Eligible students may apply once per academic year (the summer or fall semester prior to, or during the spring semester in which the award is given). A student may be awarded the scholarship more than once if eligible and if funding is available.
5. To apply, students must submit a completed application and original essay.
6. If you are selected as a likely candidate, the Committee will ask your supervisor to evaluate your consistent level of responsibility, reliability, and helpfulness as related to your employment at Sherrod Library.

AWARDS

The scholarship award of \$500 will be disbursed to 1-3 winners. Graduate assistants of the ETSU Charles C. Sherrod Library may re-apply for the award each semester they work for the library. When awarded, the scholarship will be directly deposited into the student's account using their payroll ID.

Scholarship winners are expected to attend the Spring semester award ceremony within Sherrod Library to accept the award. Recipients are expected to allow their essay and likeness to be used in library publicity regarding the scholarship program.

GUIDELINES & INSTRUCTIONS

1. [Complete the online application](#) form confirming your eligibility to apply for the award.
2. Compose and attach a 300-500 reflection on your personal accomplishments when answering the following question: *“Tell us how you personally significantly contribute to the ongoing operation of Sherrod Library.”* The essay must be in the form of an electronic document and not handwritten. Essays will be evaluated on originality, creativity and enthusiasm as well as quality of writing.

The deadline for the completed application form along with the accompanying essay is due by 4:30 PM on **February 20, 2017**. Incomplete evaluations will not be considered.

Employee advisors of students who have successfully submitted their application by this date and have been selected by the committee to proceed to the next stage will be asked to evaluate the candidate in terms of responsibility, reliability, and helpfulness. These evaluations will be due by **March 6, 2017**. [Complete the online application](#)

Scholarship applications will be reviewed by the Sherrod Library Graduate Scholarship Committee. Members of the Committee are appointed by the Dean of University Libraries. Direct supervisors of student employees will not review applications of their own student employees. The committee’s recommendations are forwarded to the Dean of the University Libraries who will make the final decision. Winning applicants will be notified during the last week of March.

For questions about this award, please contact Dr. Wendy Doucette (doucettew@etsu.edu).

For questions about the application process, please contact Ms. Brooke Lyon (lyonbm@etsu.edu).